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Meeting Summary
Rural Technical Committee
Wednesday, July 20, 2022
Zoom Meeting

Members Present:

Mark Hoeweler, WRCOG
Marla Watson, SCDOT
Joey Skipper, SCDOT
Christina Lewis, SCDOT
Kevin Parks, Coast RTA
Mayor Brown, Town of Stuckey (Proxy)
Alvin Chambers, Town of Kingstree
Brandon Harrelson, City of Conway
Clay Young, City of Loris
Ray Funnye, Georgetown County
Holly Richardson, Georgetown County

Members Absent:

Andre Dorsey, WCT
John Gardner, Town of Aynor
Carlether Nesmith, Town of Greeleyville
Sandra Mouzon, Town of Lane
Andy Markunas, Horry County
Randy Plummer, Horry County
Mauretta Dorsey, Town of Andrews
Keonta Moore, Williamsburg County
Zella Major, Williamsburg County

Other Attendees:

Elizabeth Tucker, WRCOG
Whitney Warner, WRCOG
Shamika Peterson, SCDOT

Welcome and Introductions - Ms. Tucker welcomed the committee members and noted a quorum was present.

Meeting Summary - Ms. Tucker presented the March 9, 2022 meeting summary. No corrections made.

Rural 5310 Project Ranking

Ms. Tucker presented the FY 2023 Rural 5310 applications. The COG's are responsible for ranking the applications submitted to SCDOT OPT. The Board approved ranking is submitted to the State. SCDOT will have the final determination on funding for the applications. The applicants are Williamsburg County DSN (ADA compliant vehicle) and Neighbor to Neighbor (MM and POS) Ms. Tucker asked if there were any questions about the ranking or the agencies that submitted applications.

*Motion to approve made by Ray Funnye
2nd made by Kevin Parks
Motion carried unanimously*

RTC Bylaws – Ms. Tucker presented the proposed revisions to the RTC Bylaws. The format of document has been restructured with minimal change to the bylaws, however, there are three (3) revisions that are either new to the document or revised for clarification. They include the following:

Addition of Two (2) New Sections for Article V:

Section 5. Telephonic and Virtual Meetings: Any one (1) or more committee members may participate in a meeting of the RTC by telephone, video conference, or a similar means of communication which allows all persons participating in the meeting to hear each other, and such participation in a meeting shall be deemed presence in person at such meeting. Additionally, in the event the meeting itself is a telephone conference or video conference, without a specific location, notice of the meeting shall include a means by which the public may attend the meeting electronically.

Section 9. Standing: Good standing for all representatives shall be maintained through regular attendance at meetings. Following two consecutive absences without sending an alternate, a representative's seat shall not be counted towards a quorum. Good standing shall automatically be restored upon a representative's attendance at a meeting.

Replace current Article V, Section G:

G. Proxy. When a member is unable to attend a meeting or must leave a meeting before a vote is taken, his or her proxy shall be accepted and used for voting as he or she directs, but only under the following circumstances:

1. The proxy shall state the name of the committee member being represented.
2. The proxy shall indicate in writing on a sign-in roster the voting member being represented.
3. Minutes shall include names of proxy and member represented.

With the following:

Section 8. Attendance and Designated Alternate: Each member shall be expected to attend each meeting provided at least five (5) day notice is given. Each member jurisdiction or agency is responsible for notifying the Rural Planning Staff Representative prior to a meeting if an alternate will attend. This notification shall authorize the alternate to vote in the member's absence through a proxy vote. The proxy shall state the name of the committee member being represented and shall be included in the minutes. WRCOG Staff cannot serve as an alternate for agency or jurisdiction staff representatives.

Ms. Tucker asked if there were any questions about the revisions. Kevin Parks asked about the Designated Representative regarding Coast RTA. The Executive Director Role is listed, however, is not the representative that attends RTC. Mark Hoeweler asked Ms. Tucker to clarify the Proxy explanation regarding staff not being a proxy. Ms. Tucker clarified that it was WRCOG staff that could not be a proxy vote as opposed to a staff person from the agency/jurisdiction, so Mr. Parks can be the attendee as designated by the Executive Director for Coast RTA.

Christina Lewis asked for clarification regarding the specific designees for SCDOT. Mr. Hoeweler indicated the role can be filled by whomever SCDOT designates for that role.

*Motion to approve made by Kevin Parks
2nd made by Ray Funnye
Motion carried unanimously*

Next Meeting – The next scheduled RTC meeting is September 14, 2022. SCDOT will provide a projects update at that meeting.

Other Business – Ms. Tucker asked if there was any other business to discuss. Mark Hoeweler noted he received a call regarding a stop light not working properly in the Conway area. Joey Skipper indicated he would look into it.

Adjourn – Ms. Tucker asked the committee if there were any questions or issues anyone would like to address. Receiving no questions or comments, Ms. Tucker adjourned the meeting.