1. **Call to Order**

   - Invocation
   - Introduction of Guests
   - Determination of Quorum
   - Introduction of New Employee and New Intern
   - Approval of the December 9, 2019 minutes

2. **Action Items:**
   
a. Finance Report

3. **Information Item:**
   
a. WIOA Update
   b. MLK Job Fair

4. **Executive Director’s Report**

5. **Next Meeting:** March 9, 2020

6. **Adjournment**